



Hotel Villa Orange
Business und Bio in Frankfurt

Seminar & Conference Folder 2020

1. Meet in an exclusive atmosphere at Villa Orange



Good things come in small packages, and this is also true for Villa Orange's seminar and meeting area. We have two pleasant, professionally furnished seminar rooms, sized 65 square meters and 35 square meters. They are bright and welcoming, with a lot of daylight, and suitable for groups of 2 – 40 participants. At the entrance to the rooms there is a foyer that is flooded with light and a small, idyllic courtyard that you can use as a reception area for your event or for breaks. All rooms have air-conditioning, high-speed internet access and free wi-fi.

Green Meeting: As an organic hotel, we offer the highest ecological standards, ranging from 100% organic catering to the use of renewable energies, certified natural cosmetics (soap & shower gel), cleaning agents and FSC-certified paper. Your conference guests can travel eco-friendly by train and public transport. We are a climate-neutral hotel.



2. Organic catering

Villa Orange is certified organic (DE-Öko-006) and offers 100% organic breakfast and seminar catering. You can choose between different lunch buffets and snacks we serve as a self-service buffet in the grand salon. Most buffets are prepared by our chef Andreas Müller: 100% fresh and 100% organic, without any convenience products whatsoever. We also work with organic caterer Safran Bio Catering and organic butcher Naturland-Metzgerei Spahn.



Are you looking for a nice restaurant for your group to have dinner together? We work with good restaurants in our area, and we are always happy to take care of table reservations for you. Should you wish, we can also take care of the billing for you. Or would you like to dine exclusively in a private setting? Andreas Müller is happy to prepare a dinner for groups of 16-40 people. You will have our large salon including service staff all to yourself.

On the following pages you will find conference packages and catering and technology components that can be combined to create a package to fit your individual needs.

3. Conference packages (7 people or more)



Package 1 for EUR 56 per person:

- Conference room with basic equipment: flipchart, two pin boards, screen
- Welcome with coffee, a selection of teas, ginger water, assorted cookies and fruit platter
- Vegetarian lunch buffet with two salads, soup, a mixed bread basket and a vegetarian dish
- Break with coffee, a selection of teas and two varieties of cake
- Unlimited mineral water, Bionade organic soft drinks, orange juice and 'now' brand soft drinks in the conference room



Gerolsteiner Naturell, Gerolsteiner Medium (lightly carbonated) and orange juice are served with lunch. These beverages are invoiced according to consumption.



Package 2 for EUR 64 per person

- Conference room with basic equipment: flipchart, two pin boards, screen
- Welcome with coffee, a selection of teas, ginger water, assorted cookies and fruit platter
- A three-course lunch buffet with two salads, soup, a meat dish and a vegetarian dish
- Break with coffee, a selection of teas and two varieties of cake
- Unlimited mineral water, Bionade organic soft drinks, orange juice and 'now' brand soft drinks in the conference room



Gerolsteiner Naturell, Gerolsteiner Medium (lightly carbonated) and orange juice are served with lunch. These beverages are invoiced according to consumption.

Should you have less than 13 participants, we charge a basic room rate per day.

12 - 9 participants:
basic room rate EUR 100

8 - 6 participants:
basic room rate EUR 150

Example:

You would like to book Package 2 for 9 participants for one day.

Costs:

Conference package price	
9 x EUR 64	EUR 576
<u>Room rate</u>	<u>EUR 100</u>
Total	EUR 676

Not including 19% VAT and beverages with lunch (invoiced according to consumption).



Package 3 for EUR 68 per person

- Conference room with basic equipment: flipchart, two pin boards, screen
- Welcome with coffee, a selection of teas and ginger water
- Break with coffee, a selection of teas, ginger water, fresh fruit salad and assorted cookies
- A three-course lunch buffet with two salads, soup, a meat dish and a vegetarian dish
- Break with coffee, a selection of teas and two varieties of cake
- Unlimited mineral water, Bionade organic soft drinks, orange juice and 'now' brand soft drinks in the conference room

Gerolsteiner Naturell, Gerolsteiner Medium (lightly carbonated) and orange juice are served with lunch. These beverages are invoiced according to consumption.

Package 4 for EUR 58 per person / dinner

We offer this package for 16 people or more.

- Dine exclusively in our grand salon with dedicated service staff for three hours
- A three-course evening buffet with three appetizers, a meat dish, a vegetarian dish and dessert

Should you have less than 16 people, we charge a basic room rate.

19% VAT will be added to all prices.

4. Conference components (7 people or more)



If you only need partial catering, the room is charged separately and catering is charged on a per-person basis:

Room rate

Conference room 1 (65 square meters)	EUR 290
Conference room 2 (35 square meters)	EUR 250

The following equipment is included:
flipchart, two pin boards, screen



You can choose from the following **components** for your **catering** needs (prices per person with a minimum of 6 people):

- Break with coffee, a large selection of teas and ginger water EUR 3.50
- Break with coffee, a large selection of teas, ginger water, mixed cookies and a fruit platter EUR 6
- Break with coffee, a large selection of teas, ginger water, fresh croissants, butter and jelly EUR 6
- Break with coffee, a large selection of teas, ginger water, fresh fruit salad and vegetable dip EUR 6.50
- Break with coffee, a large selection of teas and two varieties of cake EUR 5.50
- Snack with different open-faced roll halves (three per person) EUR 7.50
- Vegetarian lunch buffet with two salads, soup, a mixed bread basket and a vegetarian dish EUR 18
- A three-course lunch buffet with two salads, soup, a meat dish and a vegetarian dish EUR 25
- A three-course lunch buffet with two salads, a meat dish, a vegetarian dish and dessert EUR 26
- Unlimited conference soft drinks including mineral water, Bionade organic soft drinks, orange juice, 'now' soft drinks in the conference room EUR 9

Example:

You would like to book Room 2 for half a day with 8 people and would like catering to include a break with just drinks, another break with fruit and vegetables, and the lunch buffet.

Costs:

Basic room rate Room 2	EUR 250
Coffee, tea selection, ginger water at EUR 3.50 x 8 people	EUR 28
Break with coffee, tea selection, ginger water, fruit salad and vegetable dip at EUR 6.50 x 8 people	EUR 52
Lunch buffet at EUR 25 x 8 people	EUR 200
Unlimited drinks at EUR 9 x 8 people	EUR 72
Total	EUR 602

Not including 19% VAT and beverages with lunch (invoiced according to consumption).

19% VAT will be added to all prices.

5. Conference rooms



Conference room 1

Our seminar room two (35 square meters) and our library (20 m²) are available for working in groups. We charge a daily room rental of EUR 190 for the seminar room and EUR 160 for the library.

6. Conference technology



Conference room 2

Room rental always includes a flipchart, two pin boards and a screen. Should you require additional components, they are available for the following prices:

Per day of your event

Flip chart with paper & markers	EUR	25
Pin board with brown paper on both sides	EUR	20
Moderation materials	EUR	25
Flatscreen TV (95 cm)	EUR	50
DVD player	EUR	50
Projector for a day	EUR	50
Mobile screen 2 m x 2 m	EUR	90
Meditation pillow and meditation mats per person for max. 10 people	EUR	10



Conference room 2

19% VAT will be added to all prices.

7. Room sizes and seating arrangement options

	Room 1	Room 2
Length x width	9.30 m x 7.00 m	6.70 m x 5.20 m
Area	65 m ²	35 m ²
Ceiling height	2.75 m	2.75 m
Air-conditioning	Yes	Yes
Daylight	Yes	Yes
Free wi-fi	Yes	Yes
U-shape	22 people	10 people
Parliamentary style	32 people	15 people
Rows of chairs	40 people	20 people

8. Coaching in the library



Our library (28 square meters) is the ideal location for individual coaching in a stylish and lounge-like atmosphere. The homey ambiance with lots of books and cozy chairs provides a nice background for discussions in small groups.

The room rate is calculated per hour at EUR 27 including 19% VAT.

9. Dinner and company parties



Do you want to celebrate the conclusion of a successful project with a dinner in a private atmosphere, or are you looking for a quiet, closed room for a working dinner? Then you can exclusively rent our grand salon (90 square meters), an optimal location for a group of 16-40 people. In terms of catering, we offer all possible varieties from finger foods to exclusive buffets or meals with several courses.



Our salon also offers a wonderful venue for your Christmas party. You can chat with colleagues in a cozy atmosphere and enjoy a festive buffet or meal with several courses in our salon, beautifully decorated for Christmas. If you want to share an experience with your colleagues, you can choose a suitable activity from our extensive social program (Nr. 10).

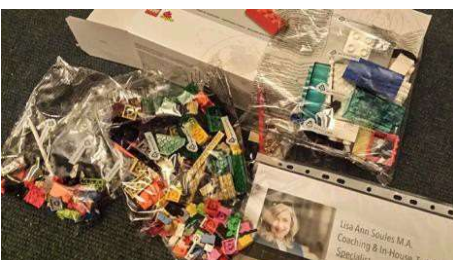
10. Social program



In the following you will find several suggestions for social programs you can book with us or directly with the respective provider. You can find more information about these programs on our website.

Companies paint together!

Team up with your colleagues to create a collaborative work of art for your company. With the help of the artist Götz Friedewald, you will create a fascinating work of art that especially reflects the ideas and creativity of your team.



LEGO storytelling

Playing with Legos while coming up with business solutions? That's right! Together with Executive Trainer Lisa Soules, you will spend two creative and spontaneous hours that will result in enthusiasm all around.



Relaxation

To add a bit of a physical element to your event, you can book the loosening up and relaxation programs “Have a break, have a shake” and “Relax and go”, specially designed for us by health manager Nikolina Salvaggio.



Recharge your batteries!

Replenish your team’s energy while taking a BreathWalk through Bethmann Park. Henriette S. Hunger of CHRONOS & KAIROS offers a mindfulness-based walk to boost your health outdoors, combining yoga techniques, conscious breathing, walking and meditation.



Discover Frankfurt

Are you intrigued by Frankfurt, and would you like to get to know the city better? On tours offered by Frankfurt’s city guide service, you will see the metropolis on the Main through the eyes of those who live here. Discover Frankfurt’s (new) old town or retrace the footsteps once taken by literary masters.



Tigerpalast variety show

The famous Tigerpalast variety show is located just a few minutes’ walk from Villa Orange. Its magical and unique setting will enchant you. The world’s finest performers come from New York, Paris and Moscow to the Tigerpalast here in Frankfurt am Main.



Etiquette and dining culture

An etiquette-filled lunch. Make use of your lunch break with an entertaining update on table manners and dining culture. A lovely and creative way to end your day of seminars or meetings is “The perfect host” workshop, held by Mikael Horstmann.



The WeinImpressionist

Wine and music expert Christian Schwitalik magnifies the seeing, smelling and tasting of wine by providing the corresponding musical works. This synergy of the senses turns wine tastings into comprehensive experiences packed with feelings and emotions.

11. Stay overnight

You can, of course, book our conference rooms without staying overnight.

If overnight stays are desired during your conference or seminar, the following prices apply per room and night with single occupancy **including our organic breakfast buffet** (room rate not applicable during trade fairs):

	Mon - Fri	Fri - Mon
Classic	Starting at EUR 130	Starting at EUR 105
Orange	Starting at EUR 140	Starting at EUR 109
Orange Plus	Starting at EUR 150	Starting at EUR 120

All prices include VAT.

12. Cancellation terms

Cancellation of the seminar/conference rooms is possible free of charge up to 6 weeks before the start of the event. Other time limits apply to larger events. In case of cancellation on too-short notice, cancellation costs will be charged unless we are able to rent out the rooms to someone else. If you hold the event within the next 3 months, cancellation is free of charge.

Please understand that we can only accept cancellations in writing.

Changes in the number of participants can be made free of charge up to 48 hours before the start of the event.

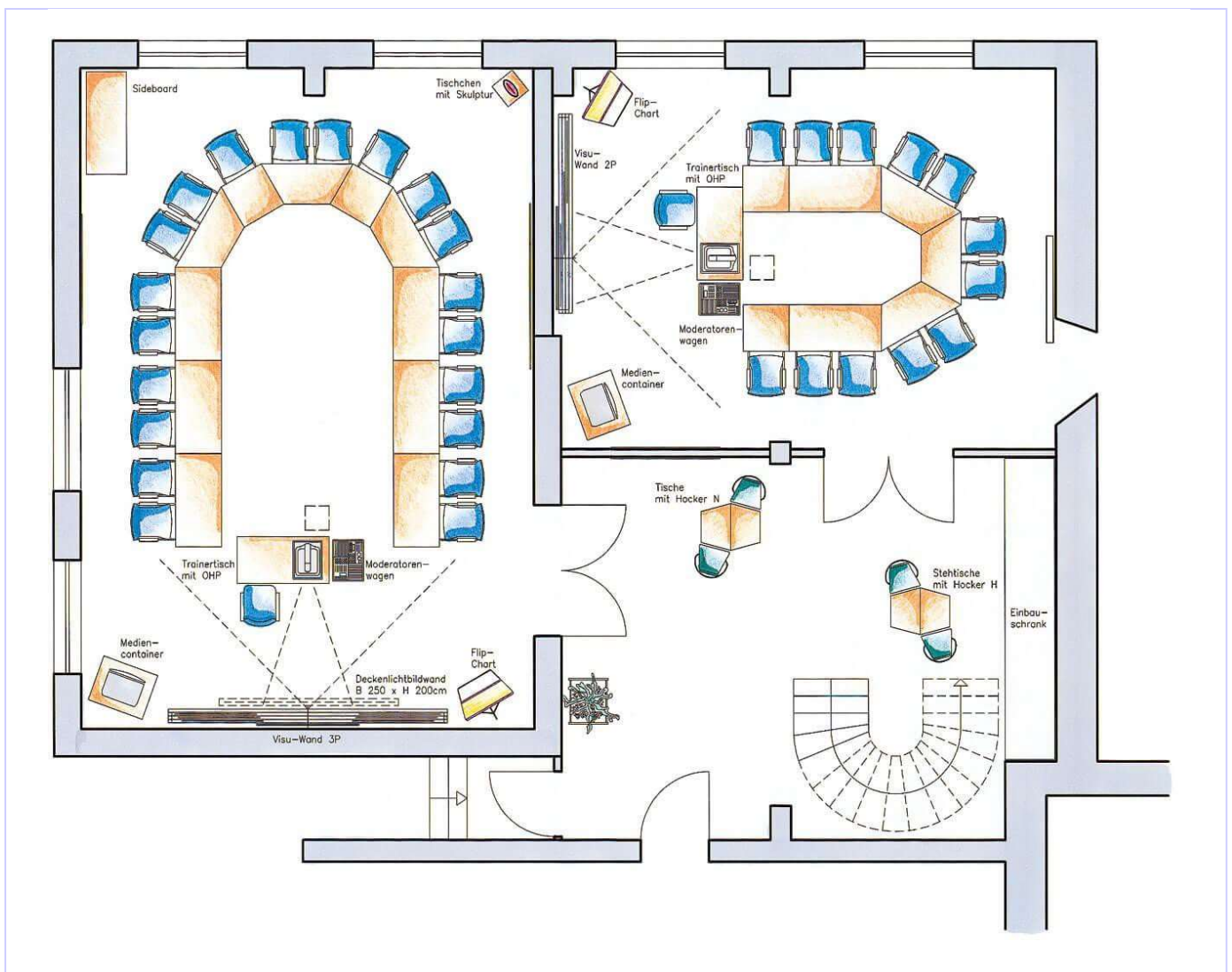
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As of January 2020

Appendix

Floor plan with seating arrangement option 1

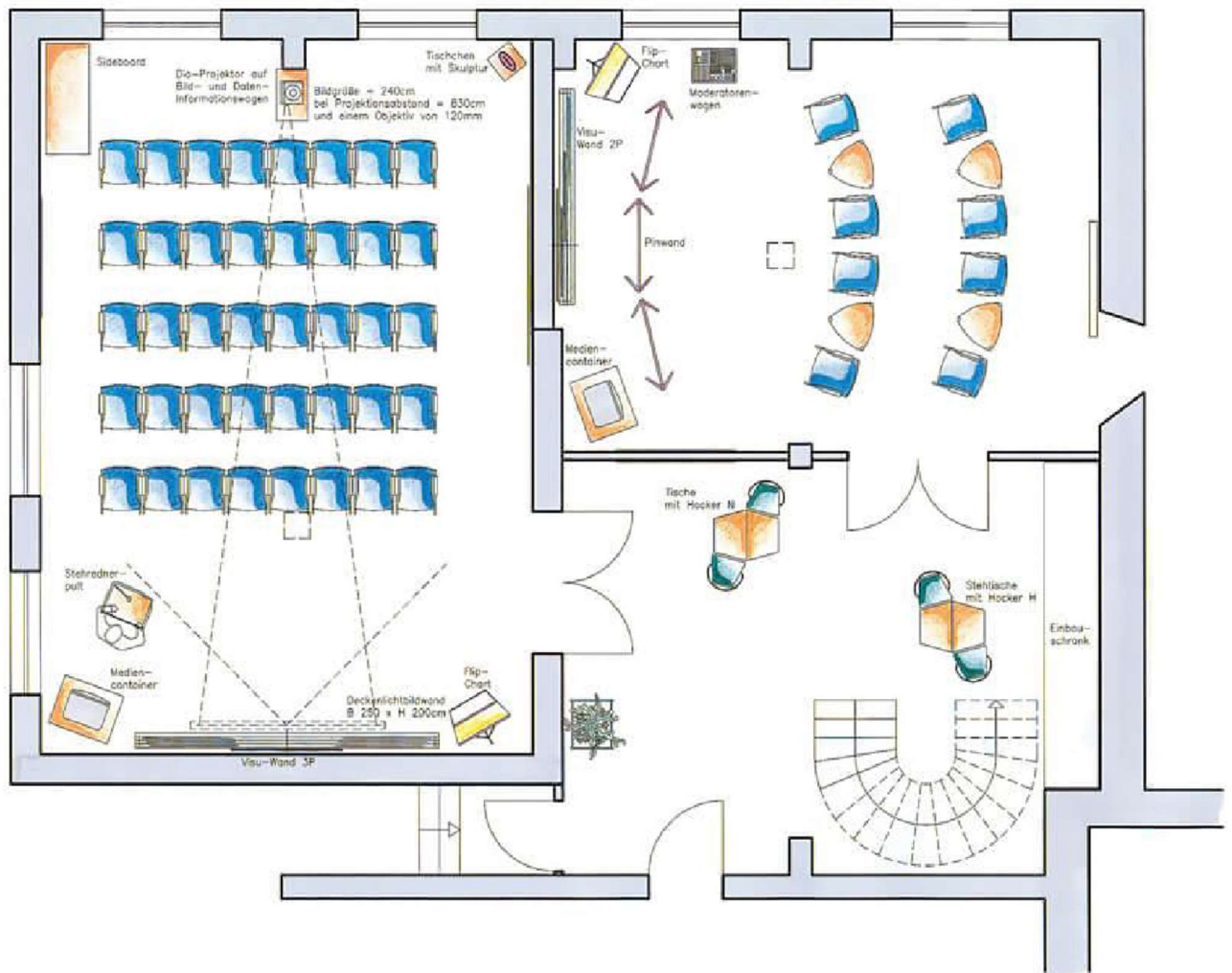
Room 1 on the left, room 2 on the right, foyer on the front right



Appendix

Floor plan with seating arrangement option 2

Room 1 on the left, room 2 on the right, foyer on the front right



Appendix

Floor plan with seating arrangement option 3

Room 1 on the left, room 2 on the right, foyer on the front right

